

EXPIRING GIFT CERTIFICATES

Tools > Reports > Business > Expiring Gift Certificates

The Expiring Gift Certificates report displays a list of gift certificates that are going to expire within the given date range. The report includes the expiry date, the ID number, the client's name and phone number, and the outstanding value. You can also view the total outstanding amount for all gift certificates listed in the report. This report can be used to contact clients and remind them to redeem their gift certificate before it expires. It can also help you keep track of business liabilities.

EXPIRY DATE

The date when the gift certificate becomes invalid.

CERTIFICATE ID

The gift certificate tracking number.

Expiring Gift Certificates

Report Date **Wednesday, 23 November 2016**
Expire From **Wednesday, 23 November 2016**
Expire To **Tuesday, 23 May 2017**



Peppermint Park

Expiry Date	Certificate ID	Client Name	Phone Number	Outstanding Amount
19/02/2017	002	Brenda Peters	0111 999 910(M)	\$20.00
22/02/2017	004	#WALK IN		\$85.00
4/03/2017	006	#WALK IN		\$46.00
22/04/2017	010	Oliver Jackson	0477 333 000(M)	\$50.00
25/04/2017	014	Gina Stevenson	0400 444 000(M)	\$20.00
25/04/2017	015	James King	0433 444 343(M)	\$30.00
25/04/2017	016	Macy Brown	0499 229 992(M)	\$20.00
25/04/2017	018	Sandy Lowes	0411 333 737(M)	\$20.00
Totals:				\$296.50

CLIENT NAME

The name of the client who purchased the gift certificate.

PHONE NUMBER

The client's phone number.

OUTSTANDING AMOUNT

The amount currently remaining on the gift certificate.